

Health & Safety Procedures & Policies for School 2022-2023



Clarke Schools
for Hearing and Speech

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CLARKE SCHOOLS FOR HEARING AND SPEECH | 9803 OLD ST. AUGUSTINE ROAD, SUITE 7 JACKSONVILLE, FL 32257

REVISED: 8/9/2022

Policies and Procedures for Reopening

Contact Information

- Updated emergency contact completed for each child
 - ✓ Child will not be admitted to school without prior emergency contact in place.
- Families need to identify consistent person who will drop off and pick up for the children's safety.
- Family must notify administration if they need to deviate from person whom the child may be released to.

Daily Screening and Drop Off Procedures

- ✓ If your child **has a temperature greater than 100.0F do not send them to school.**
- ✓ If your child has any of the **following symptoms** in the check list below, **do not send them to school.**
- ✓ If anyone in your household has any of the **following symptoms** in the check list below, **do not send your child them to school. Symptoms listed that state "when in combination with other symptoms" refers to Covid based symptoms. If your child has one of the single symptoms and not combined with another, they are still expected to stay home, until symptom free for 24 hours, please check with Health & Safety Manager with any questions regarding this.**

KEEP YOUR CHILD HOME if has A COVID-like illness defined as:	
<ul style="list-style-type: none">• Fever (100.0-degree Fahrenheit or higher, chills, or shaking chills)• Difficulty breathing or shortness of breath• New loss of taste or smell• Muscle aches or body aches• Cough (not due to other known cause, such as chronic cough)• Sore throat, when in combination with other symptoms.	<ul style="list-style-type: none">• Nausea, vomiting, or diarrhea when in combination with other symptoms.• Headache, when in combination with other symptoms.• Fatigue, when in combination with other symptoms.• Nasal congestion or runny nose (not due to other known causes, such as allergies) when in combination with other symptoms.

- Student quarantines: (3)(a) Parents or legal guardians of students who are known to have been in direct contact with an individual who received a positive diagnostic test for COVID-19 **may choose one of the following options:**
 - a. Allow the student to attend school, school-sponsored activities, or be on school property, without restrictions or disparate treatment, so long as the student remains **asymptomatic**; or
 - b. Quarantine the student for a period of time not to exceed seven days from the date of the last direct contact with an Individual that is positive for COVID-19.
 - c. If your child is fully vaccinated and asymptomatic quarantine is not required at all, they may come to school.Contact Clarke Administration for further instructions if needed.

- If a child is exhibiting symptoms upon arrival, the child's temperature will be checked. Staff will make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness.
- If the child has a temperature or exhibits symptoms of concern, the parent will be contacted for pick up and children will be placed in the designated isolation area with a staff member until parent arrives.

Absences

- If your child is going to be absent, **call the main office at 904-880-9001 x0 to officially report it.**
- You will be required to complete an absence note online before your child returns to school; it will be sent to you via Remind/text on day of absence.

Arrival by Vehicle

- No family/guardian is allowed into the building, unless pre-scheduled and approved by administration.
- Each class is assigned a door to enter/exit during drop-off and pick-up time.
- A parent or guardian will park and walk their student to their assigned class entry door.
 - ✓ **Wait in your car** with your child until you see staff at your assigned door
- If late, go to the main office (suite 8) to have your child brought into the school by a staff member.

Pick Up by Vehicle

- Dismissal is at 2:30 pm daily (12:00 pm for Toddler Class)
- Parent or guardian will park in the parking lot and walk to their designated pick-up door.
- Your child will be brought to you after at the door when you arrive in the designated waiting area and in order in which you arrive.
- If a child needs to be dismissed early, please go to the main office door (suite 8) and a staff member will bring your child to you.

Food – Snacks/Lunch

- Pack a snack and lunch for your child daily
 - ✓ Lunch bags are permitted, please clearly label child's belongings

Personal Items

- No outside, blankets/toys/personal items
 - ✓ Except extra clothes required for cubbies
 - ✓ Toddler/Preschool program may bring a blanket, stuffy and travel pillow for rest time.

Toys/Materials

- Children will have individual bins with their names on them for items used daily such as crayons, markers, glue sticks, etc.
- Classroom materials being used will be disinfected each day.

Visitors

- Parents, outside therapists, and site visitors will be permitted with administration approval. ALL visitors must sign in and wear visitor pass/I.D. and return to the pass/I.D. Masks are not required to be worn by visitors; it is their choice to wear one when inside the building. All visitors to Clarke are required to follow health and safety guidelines that are in place and sign nondisclosure agreement.

Cleaning/Disinfecting

- Thorough disinfection of all surfaces and toys will occur daily.
- At the end of each day toys and surfaces will be disinfected.
- Classroom spaces, offices, and materials will be disinfected with an electrostatic unit when the situation requires it.
- In the event of a positive exposure, a deep clean of the facility will be completed before staff and students return on site.

Mitigation Procedures

- Per the CDC, students will maintain at least 3 feet of physical distance in the classroom if possible.
- Masks will no longer be required by students or staff no matter the vaccination status. Families may choose to have their child continue to wear a mask while in school and must advise Administration of their request in writing that they want their child to continue masking while in the building. Staff may choose to continue masking at any time. People with symptoms, a positive test, or exposure to someone with COVID-19 will be required to wear a mask when in the building during the additional 5 days of quarantine when cleared to return to the building. Mask requirements can change at any time by the Health & Safety Manager, which would be because of guidance given by either the Duval County, Department of Public Health, or CDC.
- Staff and students will complete handwashing routines regularly, in-between activities, before and after mealtime, before and after outdoor play, etc.

Child or Staff Illness while at School

- [Please click her for 8.11.22 CDC new quarantine and isolation guidelines](#)
- CDC has changed guidance to be [COVID-19 by County](#)

*All guidance regarding the health and safety policies will be overseen by Clarke's Health and Safety Manager and all situations will be reviewed on a case-by-case basis for guidance. All guidance listed above follows the Florida Education Department/Department of Public Health and/or Center for Disease Control and is subject to change as new guidelines evolve.