

Clarke School for Hearing and Speech Florida, Inc.
(DBA Clarke Schools for Hearing and Speech)
Policies and Procedures for Reporting Alleged Professional Misconduct
July 19, 2021

It is the duty of any Clarke School for Hearing and Speech Florida, Inc. (DBA Clarke Schools for Hearing and Speech) employee to identify and immediately report alleged professional misconduct to our Administrators Director, Alisa Demico. In the case that Alisa Demico is not available at the time of reporting alleged professional misconduct, the person to whom alleged professional misconduct should be reported is Tina Morris, Operations Manager.

Alisa Demico, or in the case of her absence, Tina Morris, should immediately be notified of any alleged professional misconduct first by phone at (904) 880-9001 and then by email at ademico@clarkeschools.org or tmorris@clarkeschools.org, in order to start written documentation of any alleged professional misconduct at Clarke School for Hearing and Speech Florida, Inc..

Explanation of Employee Liability Protections

<u>Employee</u>	<u>Professional Liability Coverage</u>
Alisa Demico, M.S., CCC-SLP, LSLS Cert. AVT Director	\$2,000,000 each incident \$5,000,000 Aggregate
Angela Pardee, M.S., CCC-SLP, LSLS Cert. AVEEd	\$1,000,000 each incident \$3,000,000 Aggregate
Mary Carlson, M.A., CCC-SLP	\$1,000,000 each incident \$3,000,000 Aggregate
Angela Watters, M.S., CCC-SLP, LSLS Cert. AVT	\$2,000,000 each incident \$5,000,000 Aggregate
Dorothy Arevalo, M.A., CCC-SLP	\$1,000,000 each incident \$3,000,000 Aggregate
Olivia Coker, M.S., CCC-SLP	\$1,000,000 each incident \$3,000,000 Aggregate

The above Professional Liability coverage is supplied per individual through the Liberty Insurance Underwriters, Inc., 55 Water Street, 18th Floor, New York, NY 10041.