**CAMPUS/PROGRAM CLOSURE MESSAGE FOR FAMILIES**

Dear Clarke Families,

Thank you for your patience and conscientiousness as we continue to monitor news related to COVID-19 in STATE and the recommendations of local authorities. **As of DATE, there have been NO confirmed or presumptive cases of coronavirus at Clarke CAMPUS.**

Our priority is the health and safety of all Clarke children, families and staff. In alignment with the COUNTY/REGION/TOWN school district, Clarke CAMPUS will temporarily close its center for two weeks from March X through XX. Please note:

* ALL Clarke center-based programs, services and events (e.g., Parent-Infant Groups, Buddies, alumni panels) will be cancelled during this hiatus. We will be in touch with re-scheduled dates when possible.
* Before students and staff return, Clarke facilities will be cleaned and disinfected with a special focus on high-touch and hard surface areas. (Please note that as regular practice, our classroom facilities are cleaned and disinfected by professionals on a nightly basis.)
* XX

Please expect a return to your usual school/program schedule on XX, unless you hear otherwise. **We will send you updates via email and post them here as well:** [clarkeschools.org/covid19](http://www.clarkeschools.org/covid19)**.**

Thank you and take care.

XX

**Additional Resources:**

* <http://www.clarkeschools.org/covid19>
* STATE Dep of Health page
* <https://www.cdc.gov/coronavirus/2019-ncov/index.html>