



RESEARCH RELEASE FORM

Dear Parents/Guardian:

We are required to inform you of our policy regarding research, experimentation, fund raising, publicity and observation.

1. Research: Whenever your child is involved in a research project you will be notified. We will give you information regarding the project and seek your permission for your child’s participation. No names or identifying information are used in any research.

2. The school has a Development Office, which conducts fund raising and publicity. We ask parents of new students to complete a “Release and Consent Form” which would give us permission to use your child’s photograph for these purposes. We will respect your wishes in this matter and we will contact you for special permission if we want to feature your child in some way. Your authorization will give us permission during the time your child is enrolled at CLARKE.

3. The school will not allow, without your specific written consent, observations of any student in the school by persons other than parents of current or prospective students, paid staff of the school, volunteers and student interns working in the school, authorized staff of the public schools responsible for students in the school, authorized staff of the Department, or authorized state or federal monitoring personnel.

Occasionally there are other visitors to the school such as friends of other parents, graduate students from other programs, former teachers, alumni, etc. We would like to permit these selected visitors to visit classes, and we ask you to give us that permission. If you have any questions regarding this policy, or concerns or suggestions, please feel free to contact me.

Judith Sexton, M.S., C.E.D.
Director

I hereby give permission for selected visitors to observe _____
(Child’s Name)

(Signature of Parent or Guardian)

(Date)