

# Clarke Parent Involvement Project (PIP) 2016-2017



Dear Parent,

Clarke's Parent Involvement Project (PIP) provides families (grandparents and friends too!) with the opportunity to work together with our teachers and staff on activities and programs that benefit the entire school. We have many needs for volunteers who can help with classroom projects, special events and fundraising. Please take a moment to fill in this form and check any/all activities in which you would like to be involved. We look forward to working with you this school year!

Personal Information		
Child's Name(s)		
Parent Name(s)	Parent 1	Parent 2
Parent Phone		
Parent Email		
Grandparent Name(s)	Grandparent 1	Grandparent 2
Grandparent Address		
Grandparent Phone		
Grandparent Email		

Business Information		
Company	Parent 1	Parent 2
Title		
Business Address		
Business Email		
Business Webpage		

Community Involvement		
Boards	Parent 1	Parent 2
Clubs		
Community Groups		
Professional Associations		
Volunteer Activities		

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Please check any/all opportunities that interest you.

## GENERAL SCHOOL HELP

- |                          |  |  |                     |
|--------------------------|--|--|---------------------|
| <input type="checkbox"/> | <b>Classroom Helper</b>                | Assist teacher with occasional classroom projects or activities. Prepare classroom for following day's unit. | <b>As needed</b>    |
| <input type="checkbox"/> | <b>Garden Helper</b>                   | Help keep the garden area by our playground clean, weeded and mulched.                                       | <b>Twice a year</b> |
| <input type="checkbox"/> | <b>Administrative Helper</b>           | Could include preparing folders, helping with mailings and other organizational tasks                        | <b>As needed</b>    |
| <input type="checkbox"/> | <b>Maintenance of Curriculum Areas</b> | Sort, clean, and organize toy closets, classrooms, and supplies  | <b>As needed</b>    |

## HOLIDAY PARTIES AND SPECIAL EVENTS

- |                          |                          |   |                      |
|--------------------------|--------------------------|---|----------------------|
| <input type="checkbox"/> | <b>Halloween</b>         | Help teachers with classroom activity.  | <b>Late October</b>  |
| <input type="checkbox"/> | <b>Thanksgiving</b>      | Help teachers with classroom activity.  | <b>Late November</b> |
| <input type="checkbox"/> | <b>Valentine's Day</b>   | Help teachers with classroom activity.  | <b>February</b>      |
| <input type="checkbox"/> | <b>St. Patrick's Day</b> | Help teachers with classroom activity.  | <b>March</b>         |
| <input type="checkbox"/> | <b>Graduation</b>        | Overall assistance with set up, clean up, decorations and general assistance. | <b>August</b>        |

## MARKETING AND PUBLIC RELATIONS

- |                          |                         |   |                  |
|--------------------------|-------------------------|---|------------------|
| <input type="checkbox"/> | <b>Share Your Story</b> | Sharing your story with identified parties, possible donors, or foundations to increase awareness and support for Clarke.                             | <b>As needed</b> |
| <input type="checkbox"/> | <b>Social Media</b>     | "Share" and "Like" Clarke postings on Facebook and other social media platforms. List your Clarke volunteer affiliation on your social media profile. | <b>Ongoing</b>   |

## RESOURCE DEVELOPMENT

- |                          |                                  |  |                                     |
|--------------------------|----------------------------------|--|-------------------------------------|
| <input type="checkbox"/> | <b>Listening Walk at the Zoo</b> | Help organize Clarke's signature fundraising and awareness event. There's so much to do and we need you at the Zoo!        | <b>As needed until event in May</b> |
| <input type="checkbox"/> | <b>In-home events</b>            | Host a dinner or fundraising event in your home to benefit Clarke.   | <b>At your convenience</b>          |
| <input type="checkbox"/> | <b>Coffee at Clarke</b>          | Host a group at Clarke of your colleagues, civic or religious group, etc.  | <b>At your convenience</b>          |
| <input type="checkbox"/> | <b>Milestone Events</b>          | In lieu of gifts, direct monetary or in-kind contributions to Clarke.  | <b>Ongoing</b>                      |
| <input type="checkbox"/> | <b>Purchase with a Purpose</b>   | Arrange for a portion of the proceeds from a sale on a particular day or of a particular item to be contributed to Clarke. | <b>Ongoing</b>                      |

## AMBASSADORS

- |                          |                               |   |                  |
|--------------------------|-------------------------------|---|------------------|
| <input type="checkbox"/> | <b>Be a Mentor</b>            | Be a one-on-one mentor for a new family who has joined Clarke. Answer any questions or concerns they might have throughout their journey.   | <b>As needed</b> |
| <input type="checkbox"/> | <b>Speaking Opportunities</b> | Arrange for a Clarke staff member to speak to your local civic group, such as Rotary, Lions Club or other fraternal organizations. Or, volunteer to speak yourself at a Clarke event! | <b>As needed</b> |

Please return this form in person as soon as possible to Gabriel Nathan, Development Associate via email to [gathan@clarkeschools.org](mailto:gathan@clarkeschools.org) or stop by his office to turn in the form in person and have a chat about the many ways to get involved with Clarke!